



St. Joseph's RC High School

Ysgol Uwchradd Gatholig Joseff Sant

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Headteacher/Pennaeth: Mrs J Jarrett BA(Hons) M.A NPQH

September 3 2021

Dear Parents and Carers

Re: Information on the return to school for students

I hope you have had a good summer and share our excitement about the start of the new academic year.

At the end of August, the Welsh Government published their updated [operational guidance](#) for schools and I can now confirm some of our general operational details.

Timetable for return to school

Monday 6 September	Welcome and induction for new Year 7 students and Year 12 students.
Tuesday 7 September	All students in school

Start of the day

On arrival at school, students will be expected to congregate in their allocated spaces.

On their first day, Year 7 will be directed to their allocated area.

Year group	Outside space (before 08:50)
Year 7	Quad
Year 8	Field side
Year 9	Yard
Year 10	Asda side
Year 11	Canteen/front of school
Years 12 and 13	Form rooms

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How form classes will enter the building at the start of the day

Students will enter the school building via an allocated entrance, depending on where their form room is located:

Year 7			From Quad
J	Miss Myles	F22	In Stairwell 1
O	Miss Adams	F24	In Stairwell 1
S	Mr Cogan	G14	In Stairwell 3
E	Mr Jones	F8	In Stairwell 3
P	Mrs Walsh	F4	In Stairwell 1
H	Mr Driscoll	F20	In Stairwell 1
T	Miss Wilcox	05	Through Yard to 05
V	Mrs Burke	G0	In Stairwell 1

Year 8			From Field Side
J	Mrs Winterflood	F1	In Stairwell 1
O	Mr Wood	G4	In Stairwell 1
S	Mr Nilan	F6	In Stairwell 1
E	Mr Watts	F11	In Stairwell 3
P	Mr Testa	G17	In Stairwell 1 past main hall
H	Mr Taylor	F13	In Stairwell 3
T	Mrs Williams	G21	In Stairwell 4 (Tech door by Asda)
V	Ms Crowley	G1	In Stairwell 1

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Year 9			From Yard
J	Miss Millichip	F23	In Stairwell 1
O	Mrs Lloyd	G5	In Stairwell 1
S	Miss Hawkins	F2	In Stairwell 1
E	Mr Green	G16	In Stairwell 1
P	Miss Burridge	G2	In Stairwell 1
H	Mrs Davies	S9	In Stairwell 1
T	Mrs Clements	S5	In Stairwell 1
V	Mr Doughton	F6	In Stairwell 1

Year 10			From Asda Side
J	Miss Bignell	F25	In Stairwell 4 (Tech door by Asda)
O	Mrs Hooper	G13	In Stairwell 3
S	Mrs Geeves	F31	In Stairwell 5 (PE)
E	Miss Doyle	G15	In Stairwell 1
P	Mr Geeves	G6	In Stairwell 3
H	Mrs Neale	F27	In Stairwell 4 (Tech door by Asda)
T	Miss Smith	G3	In Stairwell 1
V	Mr Burton	S7	In Stairwell 1

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Year 11			From Canteen/Front
J	Mr A Abraham	G12	In Stairwell 3
O	Mrs Cooper	S4	In Stairwell 1
S	Miss Davies	F21	In Stairwell 1
E	Mrs Summers/Miss Hicks	G18	In Stairwell 1
P	Ms Vaughan	F15	In Stairwell 3
H	Dr Broadley	G8	In Stairwell 3
T	Mrs Burgoyne- Hyden	G9	In Stairwell 3
V	Mr Tinkler	F14	In Stairwell 3

Year 12			On Arrival Go to Form Room
12A	Dr Matthews	G10	In Stairwell 1
12B	Mrs V Clarke	F10	In Stairwell 1
12C	Dr R Roberts	G11	In Stairwell 1
12D	Mrs E Edwards / Mrs R Vine	02	Go straight to outside room
12E	Ms V Hill	F3	In Stairwell 1

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Year 13			On Arrival Go to Form Room
13A	Mrs H Rees	F5	In Stairwell 1
13B	Mrs L Rixon	F19	In Stairwell 3
13C	Ms S Morris	F26	In Stairwell 4
13D	Mrs R Mansoor	F16	In Stairwell 3
13E	Mrs L Jones	F12	In Stairwell 3

Lessons and movement around the school site

Teachers will return to their subject and department areas. Students will move around the building. **However, they will be expected to follow a one-way system, thus promoting safe movement around the building and minimising the number of contacts between students.** All staff will be at their doors during periods of movement. We expect all students to fully comply with our new one-way system and students will be briefed on their return. We shall continue to use seating plans for all lessons as this allows us to maximise the learning of every student. Seating plans are also highly beneficial if the school is contacted by the local contact tracing service to establish close contacts.

Break and lunchtime

The school day will be organised with split breaks for different year groups. These arrangements are set out in the model below.

	Y7 & Y10	Y8, Y9, Y11 (Y12/Y13)
Reg	08:50 - 09:00	08:50 - 09:00
P1	09:00 - 10:00	09:00 - 10:00
P2	10:00 - 11:20	10:00 - 11:00
Break	10:00 - 10:20	11:00 - 11:20
P3	11:20 - 12:20	11:20 - 12:20
P4	12:20 - 13:55	12:20 - 13:20
Lunch	12:20 - 12:55	13:20 - 13:55
Form	13:55 - 14:20	13:55 - 14:20
P5	14:20 - 15:20	14:20 - 15:20

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Preventative measures

We shall continue to apply a number of preventative measures we put in place during the last academic year, these include:

- Expecting our students and staff to continue to wash or sanitise their hands on a regular basis. This includes when they arrive at school, when they return from breaks, when they change rooms and before and after eating. Regular and thorough hand cleaning is going to be needed for the foreseeable future.
- We shall continue to promote good respiratory hygiene by promoting the 'catch it, bin it, kill it, wash your hands' approach.
- We shall maintain appropriate levels of cleaning and sanitising of equipment and rooms.
- Expecting all members of our community, who aren't exempt, to wear face coverings within communal areas of the school. These areas will include the corridors, the toilets and the canteen when students aren't eating or drinking. Staff and students will not be expected to wear face coverings within the classroom, however, if they wish to do so they can.
- All students arriving on public transport will be expected to wear a face covering.
- The school will continue to ensure there is adequate ventilation.

When not to come to school

The best way we can maintain full operations is by keeping Covid-19 out of our school. It is important we all fully understand that any student or staff member with any of the three cardinal symptoms of COVID-19 – new persistent cough, fever and/or loss of taste or smell – should **not attend** the school but should self-isolate, arrange a PCR test and notify the school of this. We are asking all families to take a cautious approach.

In addition, students, staff and other adults **must not** come to school and must self-isolate if they:

- have tested positive for COVID-19 either by a PCR or LFD test whether they are vaccinated or not.
- are a student or staff member who tests positive on LFD, then books the confirmatory PCR test. They must remain self-isolating until the PCR test result is received. If the subsequent test is negative, they can return to school. If the test is positive, they must continue to isolate.

As of 7 August 2021, adults who have been fully vaccinated and received the vaccine in the UK and those under the age of 18 will no longer have to self-isolate if they are identified as close contacts of someone who has tested positive for Covid-19. The close contact will be asked to take PCR tests on Day 2 from their last contact with the positive case (or as soon as possible) and on Day 8.

Anyone developing Covid-19 symptoms during the school day will be sent home immediately to self-isolate and arrange a PCR test. Until they leave the school site, their contact with all other individuals will be minimised. Where possible, we will ensure they remain in a separate room.

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Lateral Flow Device (LFD) testing

LFD testing will continue to play a very important part in supporting the quick identification and isolation of infected individuals with no symptoms. Prior to the summer holidays, families who had given their consent for their child to participate in the LFD testing were encouraged to undertake lateral flow tests just before the return to school. Once the test has been conducted, you or your child must log the test result online at: <https://www.gov.uk/report-covid19-result>

Anyone who tests positive using a LFD test:

- must not attend school and must report the test [online](#)
- must then book a follow up PCR test through the online [booking portal](#)
- must notify the school of the result
- will be contacted by the local contact tracing team
- must follow the advice given by the local contact tracing team

A negative test result does not remove the risk of transmission.

If you have already given consent for your child to undertake the LFD tests, they should complete the test this Sunday evening, in readiness for their return to school. Once back in school, LFD testing should take place on a Wednesday and Sunday evening. Students will be issued with LFD tests on Wednesday 8 September.

If you have not already given consent for your child to participate, and would like them to, please click [here](#) to complete the consent form.

And finally... I understand there is a large amount of information contained in this letter. If you do have any queries or concerns, please do not hesitate to contact the school or your child's Head of Year.

All the staff at St Joseph's are looking forward to meeting Year 7 on Monday 6 September and the rest of the school on Tuesday 7th September.

Yours sincerely

Mrs Jarrett

Headteacher

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