



St. Joseph's RC High School

Ysgol Uwchradd Gatholig Joseff Sant

Pencarn Way, Tredegar Park, Newport, S. Wales, NP10 8XH
Ffordd Pencarn, Parc Tredegar, Casnewydd, De Cymru, NP10 8XH
Tel/Ffôn: (01633) 653110
E-mail/E-bost: sjhs@newport.gov.uk www.sjhs.org.uk
www.facebook.com/stjosephsnewport twitter.com/sjhsnewport
Headteacher/Pennaeth: Mrs J Jarrett BA(Hons) M.A NPQH

7th December 2020

Dear Parent/Carer

Re: Year 12 distance learning

I am so sorry that your child has been asked to self-isolate. I fully appreciate how upsetting a period of self-isolation will be for your child and your family. Please pass on my best wishes to your child and let them know how much we are all looking forward to them returning to school Monday 4th January 2021.

This letter outlines for you and your child what their distance learning timetable will look like until we welcome them back.

Distance Learning Timetable

During your child's period of self-isolation, they will need to follow the timings of their normal timetabled lessons. This is for three reasons:

1. Teachers will be available on Google Classroom, at that specific time, to answer any questions that are posted on the Stream or on the Private Comment facility.
2. Live sessions have been scheduled to take place at specific times on your child's timetable.
3. Your child's engagement and attendance at live sessions will be recorded and monitored and, where appropriate, reported on.

When there is a timetabled live session, highlighted in yellow in your child's timetable below, your child must check the Stream of their Google Classrooms for updates from their teacher regarding the specific time of a live session and what work will need to be completed prior to the live session. The teacher might also suggest what resources your child might need to have for the live sessions.

When there is not a timetabled live session, your child should be using the resources on their Google Classrooms to complete the tasks set. Resources may include pre-recorded lessons, Powerpoints, videos, links to relevant websites and quizzes. Your child is familiar with their Google Classrooms. However, you can refer to our guide which is available through this link: [Student and Parent SJHS Guide to Google Classroom.](#)

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Your child should already have joined the Google Classrooms for each of their subjects. However, for any classrooms your child may need to join, please follow this link for a list of all the [Google Classroom codes](#). In each classroom, they will find the resources they will need and any assignments which need to be completed.

Live Sessions

During the 'fire-break' week, your child should have had the opportunity to be involved in a 'live session'. If you or your child need further guidance regarding accessing live sessions, please click [here](#) for a video to explain this process. Alternatively, follow the step by step instructions below:

- Your child will need to log into Hwb (hwb.gov.wales) using their Hwb username and password (which is different from their school username and password).
- All live sessions will be delivered through Hwb, through Microsoft Teams.
- Once your child has signed into Hwb, they can navigate to Office 353 and to Teams. They need to select 'web app'.
- Once in Teams, they can select the 'team' for their class and join the meeting from there. They can also go to 'Calendar' where they can click on the correct lesson and join from there.
- On entering the live session, the camera and microphone should be turned off. The teacher will tell pupils when they are allowed to turn on their camera or microphone.
- In line with Welsh Government guidance, and stated in our AUP, all live sessions will be recorded.

If you experience any technical issues with this process, please contact:

techsupport@sjhs.newport.sch.uk

Form Tutor Wellbeing live sessions and form Google Classrooms

As well as a number of opportunities for subject live sessions, there are also form tutor wellbeing sessions. This is a chance for your child to check in with their form tutor and the rest of their form class to share how they are coping with their distance learning and to raise any concerns.

Please remind your child that they also have a Google Classroom for their form class where they can post messages to the rest of their class on the Stream or where they can use the 'Private Comment' facility to message their form tutor privately.

I know for pupils and their families, the prospect of missing time in school, will create heightened anxiety. However, please be assured that the academic and pastoral provision we have put in place is planned and practised to the best of our ability. Please remember that you can contact us if you have any questions or concerns.

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Please find below some contact details that you may find useful:

| Contact Details | | |
|--|---------------------|--|
| Head of Sixth Form | Mr J Ryan | jryan@sjhs.newport.sch.uk |
| Assistant Headteacher Teaching and Learning | Mrs R. Hanford | rhanford@sjhs.newport.sch.uk |
| Distance Learning Lead | Mrs J. Moriarty | jmoriarty@sjhs.newport.sch.uk |
| IT Support | IT Team | techsupport@sjhs.newport.sch.uk |
| Subject | Head of Department | Email |
| PSHE/Wellbeing | Mr I. Humpage | ihumpage@sjhs.newport.sch.uk |
| Art | Miss S. Morris | smorris@sjhs.newport.sch.uk |
| Theatre Studies | Mr C. Testa | ctesta@sjhs.newport.sch.uk |
| English | Mrs J. Lye | jlye@sjhs.newport.sch.uk |
| Geography | Mrs N. Walsh | nwalsh@sjhs.newport.sch.uk |
| History | Mr A. Doughton | adoughton@sjhs.newport.sch.uk |
| Sociology | Mrs L. Winterflood | lwinterflood@sjhs.newport.sch.uk |
| Business/Applied Business | Ms V. Hill | vhill@sjhs.newport.sch.uk |
| Criminology | Ms V Hill | vhill@sjhs.newport.sch.uk |
| Media Studies | Mrs S. Webster | swebster@sjhs.newport.sch.uk |
| Cambridge Technicals/IT | Mr R. Driscoll | rdriscoll@sjhs.newport.sch.uk |
| Mathematics | Miss E. Chamberlain | echamberlain@sjhs.newport.sch.uk |
| Music | Mr L. Green | lgreen@sjhs.newport.sch.uk |
| Science | Mrs C. Williams | cwilliams@sjhs.newport.sch.uk |
| Welsh | Mrs R. Davies | rdavies@sjhs.newport.sch.uk |
| Welsh Baccalaureate | Mrs J. Moriarty | jmoriarty@sjhs.newport.sch.uk |

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I am grateful for your continued support as we work collectively to keep everyone safe, while providing continuity in learning.

Yours sincerely

Mrs Jarrett
Headteacher

| YEAR 12 | | Mon 7th Dec | Tues 8th Dec | Wed 9th Dec | Thur 10th Dec | Fri 11th Dec | Mon 14th Dec | Tues 15th Dec | Wed 16th Dec | Thur 17th Dec |
|--------------------|----------------------|---|-------------------------|---|--------------------------|-------------------------|---|--------------------------|---|--------------------------|
| Lesson | Times | 2 Mon | 2 Tues | 2 Wed | 2 Thurs | 2 Fri | 1 Mon | 1 Tues | 1 Wed | 1 Thurs |
| 1 | 9.00 - 10.00 | OPTION B | OPTION C | OPTION D | OPTION E | OPTION A | OPTION B | OPTION C | OPTION D | OPTION E |
| 2 | 10.00 - 11.20 | OPTION B | OPTION C | OPTION D | OPTION E | OPTION A | OPTION B | OPTION C | OPTION D | OPTION E |
| BREAK | 11.00 - 11.20 | | | | | | | | | |
| 3 | 11.20 - 12.20 | OPTION E | OPTION A | OPTION B | OPTION C | OPTION D | OPTION E | OPTION A | OPTION B | OPTION C |
| 4 | 12.20 - 1.50 | OPTION E | OPTION A | OPTION B | OPTION C | OPTION D | OPTION E | OPTION A | OPTION B | OPTION C |
| LUNCH | 1.20 - 1.50 | | | | | | | | | |
| FORM | 1.50 - 2.10 | FORM TUTOR WELLBEING SESSION | | FORM TUTOR WELLBEING SESSION | | | FORM TUTOR WELLBEING SESSION | | FORM TUTOR WELLBEING SESSION | |

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