



# St. Joseph's RC High School

## Ysgol Uwchradd Gatholig Joseff Sant

Pencarn Way, Tredegar Park, Newport, S. Wales, NP10 8XH

Ffordd Pencarn, Parc Tredegar, Casnewydd, De Cymru, NP10 8XH

Tel/Ffôn: (01633) 653110

E-mail/E-bost: [sjhs@newport.gov.uk](mailto:sjhs@newport.gov.uk) [www.sjhs.org.uk](http://www.sjhs.org.uk)

[www.facebook.com/stjosephsnewport](https://www.facebook.com/stjosephsnewport) [twitter.com/sjhsnewport](https://twitter.com/sjhsnewport)

**Headteacher/Pennaeth:** Mrs J Jarrett BA(Hons) M.A NPQH

23 June, 2021

Dear Student

Re: Provisional Centre-Determined Grades and decision making record

I am sure that you have been eager to receive your provisional Centre-Determined Grades (CDGs) for your GCSEs, A levels and for your Skills Challenge Certificates. Please find the attached decision making record which lists your provisional CDGs and how the grades have been determined.

### **Please remember:**

- these grades are provisional until results are published on 10 August for Years 12 and 13 and 12 August for Years 10 and 11.
- grades for vocational qualifications and qualifications under English exam boards will not be shared until results are published on 10 and 12 August.

### **The review/appeal process for 2021**

As examinations have been cancelled this year, the appeals process is very different. Qualifications Wales sent out information about this process which I shared with you in my last letter. If you would like to remind yourself of this information, please click [here](#).

In summary, there are three stages of this review/appeal process:

Stage 1: Centre review, undertaken by the school

Stage 2: WJEC review, undertaken by WJEC

Stage 3: EPRS review, undertaken by Qualifications Wales

**Each stage of the review process must be completed before moving on to the next stage.**

### **When to request a review/appeal**

This year, you can request a review **if you believe that an error has been made when determining your grade**. You need to remember that a grade can go up, or go down or stay the same as a result of the review.

Examples of what could be an error in the determination of a grade:

- access arrangements or special consideration were not taken into consideration
- evidence which should have been considered has not been considered
- the grade is not supported by the information in the decision making record

'Serving God Through Learning Together'

'Yn gwasanaethu Duw trwy ddysgu gyda'n gilydd'

St. Joseph's High School is a Registered Charity. Charity No: 242380

Mae Ysgol Uwchradd Gatholig Joseff Sant yn elusen cofrestredig. Rhif 242380

If you require any further information to help you decide whether to request a review, you need to email me at [jmorgan@sjhs.newport.sch.uk](mailto:jmorgan@sjhs.newport.sch.uk) by 4pm on Friday 25 June to request the information you need.

If you want to request a review of your CDG, you will need to complete the attached form, entitled, 'Stage 1 Centre Review and appeals request form' and email the form to me at [jmorgan@sjhs.newport.sch.uk](mailto:jmorgan@sjhs.newport.sch.uk) by 4pm on Friday 2 July.

## **Finding out the outcome of the review**

I will then undertake a review of the process and documentation which has led to your CDG in that subject and will inform you of the outcome before the end of term. When you are sent the outcome of the review, you will also be sent information regarding how to apply for a Stage 2 review if you are unhappy with the outcome of Stage 1.

## **If you are studying a subject in a school other than your home school and need to request a review**

If you are studying a subject as part of our Newport West collaboration, please email your home school with the form (attached). Your home school will then pass on your request to the teaching school who will undertake the review. The outcome of the review will then be sent to your home school to be shared with you.

As detailed above, you will need to ask for any additional information you may need by 4pm on Friday 25 June.

You will need to submit your request for a review to your home school by 4pm on Friday 2 July.

## **Requesting a review in August for Ofqual qualifications**

For the qualifications under Ofqual, when you receive your grades on 10 or 12 August, you will have an opportunity to request a review if you believe that an error has been made. I will send out further information about this which you will receive with your published results.

## **Questions or queries**

As always, if you require any further information or have any questions, please email me at [jmorgan@sjhs.newport.sch.uk](mailto:jmorgan@sjhs.newport.sch.uk).

I hope that you have a lovely summer and to those of you who will not be returning to us in September, I wish you the very best of luck in your future studies and employment. We are very proud of you and all you have accomplished while at St Joseph's RC High School.

Yours sincerely

Mrs J Morgan  
Deputy Headteacher

'Serving God Through Learning Together'

'Yn gwasanaethu Duw trwy ddysgu gyda'n gilydd'

St. Joseph's High School is a Registered Charity. Charity No: 242380

Mae Ysgol Uwchradd Gatholig Joseff Sant yn elusen cofrestredig. Rhif 242380