

<b>FOR OFFICIAL USE ONLY</b>
Name:
LPU:
Location:



# APPLICATION FORM

---

## VOLUNTEER POLICE CADET GWENT POLICE

Please Return Completed Application Forms to: **E-mail: [centralrecruitment@gwent.pnn.police.uk](mailto:centralrecruitment@gwent.pnn.police.uk)**

---

Where did you hear about this opportunity:

Gwent Social Media

Local Press

Friends/Family

Other

**For Office use only**

Candidate number

Ref:

# APPLICATION FORM

## VOLUNTEER POLICE CADET

It is essential that you read all the guidance notes. You should complete all sections of this form in person, in black ink or type-face. Use continuation pages only where allowed and clearly mark which questions they refer to. Please put your full name at the top of each continuation sheet. Sections which do not apply to you should be clearly marked N/A.

### DATA PROTECTION ACT 1998

The information you provide in this application form will be entered into a manual filing system and onto a computerised recruitment system and as such is covered by the rules set out in the Data Protection Act 1998. The data will be used to assess your suitability to join the Police Service and may be shared by other forces in the United Kingdom in respect of any recruitment applications you make.

If you would like to receive future correspondence regarding your application through the medium of Welsh, please tick here

## SECTION 1: ABOUT YOU

PERSONAL DETAILS	
Surname	Surname at Birth (if different) Any other Surname
Forename(s)	Title (Mr, Ms, Mrs, Miss)
Date of Birth	Age
Town, County and Country of Birth	
Current Address	
Postcode	Date of Occupancy
<b>E-mail Address (this will be our main method of communication)</b>	
Telephone Numbers	Home
	Mobile
	Work (if convenient)
National Insurance Number	
<b>CADET POSTING DETAILS:</b> Please be aware there are an allocated number of positions within each LPA: Currently: Newport (Liswerry), Torfaen (Pontypool), Caerphilly (Ystrad Mynach), Blaenau Gwent (Ebbw Vale), Monmouthshire (Abergavenny).	
Please provide 3 preferences for the areas you would consider suitable if successful for the role of a Gwent Police Cadet Preference 1. Preference 2. Preference 3	

**PRESENT SCHOOL OR PLACE OF WORK**

Name of Head or Employer, address, including postcode and telephone number	If employed position held

**DISABILITY**

The Disability Discrimination Act 1995 makes it unlawful to discriminate against a disabled person in all areas of employment, including recruitment. The Police Service welcomes people with disabilities and will do its best to make adjustments to the working arrangements and/or the working environment provided it is reasonable in all the circumstances to do so.

Do you have a disability you wish us to know about at this stage? YES  NO

In support of your application, please provide details and let us know if you believe there are any reasonable adjustments we should be making to enable you to do the job or assist with your application.

**NATIONALITY**

What is your nationality?

If a Commonwealth citizen or a foreign national, is your stay in the UK free of restrictions? YES  NO

If a Commonwealth citizen or a foreign national, you must include a copy of your passport which shows that your stay in the UK is free of restrictions.

Photocopy of passport enclosed? YES  NO

**CONVICTIONS AND CAUTIONS**

Have you ever been convicted for any offence or had formal cautions by Police for any offence or any bind-overs imposed by any Court? (Include all traffic convictions, yellow cards and appearances before a court martial and any cautions as a juvenile). YES  NO

If you have answered YES, please enter details below

Date (most recent first)	Offence / Alleged offence	Result (if known)	Court / Police Station involved

Have you ever been involved in a criminal investigation (whether or not this has led to any prosecution) or been associated with criminals? YES  NO

If YES, please give details below

## TATTOOS

Do you have any tattoos?

YES

NO

If YES, describe their nature and locations.

## MEMBERSHIP OF BNP OR SIMILAR

Are you or have you ever been a member of the BNP or similar organisation whose constitution, aims, objectives or pronouncements may contradict the duty to promote race equality?

YES

NO

## PREVIOUS ADDRESSES

Please give all addresses at which you have lived over the last five years. **Start with the most recent.** Continue on a separate sheet if necessary and attach to this page.

**Full address (include postcode)**

**Approximate dates**

from (month/year)

to (month/year)

Address 1:

Address 2

Address 3

## ABOUT YOUR FAMILY

Please tell us about your family (wherever they live), and any other adults living at your address. Continue on a separate sheet if necessary and attach it to this page. **Please complete all sections or your application will be delayed. \*PLEASE INCLUDE MAIDEN NAMES**

Relationship to you (delete as appropriate)	Full Name (include previous surnames and name at birth, if different)	Date of Birth	Place of Birth Town, County, Country	Full address (including postcode)
Your spouse or partner				
Your father				
Your stepfather or mother's partner				
Your mother				
Your stepmother or father's partner				
Your brother or sister (Full/half/step etc.)				
Your brother or sister (Full/half/step etc.)				
Your brother or sister (Full/half/step etc.)				
Your brother or sister (Full/half/step etc.)				
Your spouse's or partner's mother / stepmother etc.				
Your spouse's or partner's father / stepfather etc.				
Your child / child of partner (only state if aged 10+)				
Your child / child of partner (only state if aged 10+)				
Your child / child of partner (only state if aged 10+)				
Other adults living at your address (eg lodger)				

## REFERENCES

Please give full name, address, email address and telephone number for your **Head of School /or College Tutor**

**Referee :**

Name	
Address	
Position Held	
Email Address	
Telephone Number	

## SECTION 2 : DECLARATION

I declare that all the statements I have made in this application are true to the best of my knowledge and belief, and that no relevant information has been withheld.

I understand that:

- I must inform the Recruitment Department without delay of any change in my circumstances.
- Criminal conviction checks will be made against myself and my family members and I have informed them of this.
- The Chief Officer retains the right to reject any application without giving reasons.
- That the above information is true to the best of my knowledge and belief.
- I understand that if my application is successful, I am required to abide by the conditions of the Gwent Police Volunteer Police Cadets.

Signature ..... Date.....

## SECTION 3 : CONDITIONS OF SERVICE AND PARENTAL CONSENT

- Cadets will attend at appointed times for training and tuition, if for any reason they are unable to attend, the training officer must be informed in advance.
- They will maintain high standards of punctuality, smartness and discipline.
- They will obey the law at all times
- They will participate in no acts likely to bring discredit on Gwent Police Volunteer Police Cadets.

### **PARENTAL CONSENT (For applications under 18 years of age)**

- I am the parent guardian of .....
- I have read this application form and declare that the information provided is true and complete to the best of my knowledge and belief.
- I have read the conditions of service.
- I give my consent for my Son/Daughter to join Gwent Police Volunteer Police Cadets

Full name of parent/guardian .....

Signature ..... Date.....

# WELSH LANGUAGE MONITORING FORM

Name: ..... Date of Birth: .....

<b>Welsh Language Ability</b>	
Please consider your ability to use the Welsh Language in an office, performing operational duties, on a Police Station Counter or reception desk, on the telephone, at meetings or when dealing with the media. Please select the level which best describes your ability.	
<input type="checkbox"/> Level 1	Greet, introduce and open and close conversations. Say place names, first names and signs correctly. Recognise departments, locations and ranks. Give and receive personal details. Open and close meetings and write simple requests.
<input type="checkbox"/> Level 2	Understand essence of conversation and respond to simple requests. Convey basic information and transfer telephone calls. Partly contribute in meetings. Write simple notes of request.
<input type="checkbox"/> Level 3	Understand much in an office or meeting. Take details and pass on messages. Converse partly in Welsh and respond to general enquiries over the phone and face to face. Present partly in Welsh at meetings. Write informal memos and e-mails and deal with routine requests.
<input type="checkbox"/> Level 4	Contribute effectively and provide presentations in meetings. Deal with complex enquiries and complaints. Interview or question in the course of an investigation. Deal confidently with hostile questions and confrontations. Write reports and make full accurate notes.
<input type="checkbox"/> Level 5	Contribute effectively and provide presentations in meetings. Deal with complex enquiries and complaints. Interview or question in the course of an investigation. Deal confidently with hostile questions and confrontations. Write reports and make full accurate notes. Interview applicants for posts and assess suitability.
<input type="checkbox"/>	No Welsh language ability.

**NB:** The information supplied on this form maybe processed manually or by computer and is therefore subject to the Data Protection Act 1998.